



St. MARTIN'S ENGINEERING COLLEGE

(Affiliated to JNTUH & Approved by AICTE)

Dhulapally, Secunderabad -14

Ref: SMEC/IQAC /2014-15/04

Date: 24/04/2015

To,
Chairman, IQAC
St. Martin's Engineering College,
Secunderabad.

Sir,

Sub: Request for approval of IQAC Meeting – regarding.

It is proposed to conduct the IQAC meeting on 27 April 2015. The agenda for the meeting is enclosed.

I request your approval

Thanking you

Yours faithfully,


K. Shashidhar Reddy
Coordinator,
IQAC

Permitted

SP
24/4/15
CHAIRMAN
IQAC

St. Martin's Engineering College



Agenda:

1. Internship for Pre-Final students.
2. Placements for Final Year students
3. Feedback on the Workshops/Conference/FDP conducted in the academic year.
4. Output of R&D
5. Preparation of Annual Report & Conduct of Academic and Administrative Audit (AAA)



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Date: 24/04/2015

CIRCULAR

Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting will be held on 27 April 2015 (Monday) in the IQAC Cell at 4:00 PM.


Coordinator, IQAC

Copy to:

- The Chairman – For kind information
- Executive Director - For kind information
- HODs of all Departments
- IQAC Members





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Dhulapally, Secunderabad -14.

Date: 24/04/2015

Academic Year 2014-15

MINUTES OF THE IQAC MEETING

Date of the Meeting	27 April 2015	Time:	4:00 to 6:00 PM
Meeting Circular / Ref No	SMEC/IQAC /2014-15/04	Location	IQAC Cell


1. Meeting Agenda:

2. Internship for Pre-Final students
3. Placements for Final Year students
4. Feedback on the Workshops/Conference/FDP conducted in the academic year.
5. Output of R&D

2. Points Discussed During the Meeting:





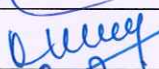

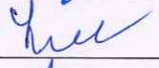
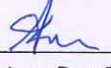
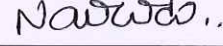
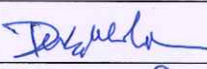
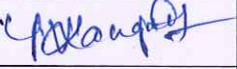
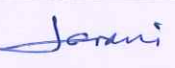
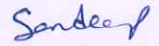


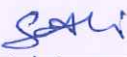
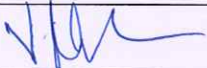
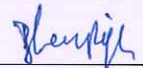
1. Review of progress on minutes of previous meeting
2. The Committee Conversed About The Different Internship Programmes Pre-final Year students
3. The Committee Scrutinized The MoUs And The Proposed Placements For the Final Students.
4. Reports And Feedback on the Workshop/conference/FDP Conducted Were Analysed by The Committee.
5. The Final Output of different R&D Activities Executed Were Examined.

3. The Attendance of the members attended the meeting is enclosed.


Coordinator, IQAC



**MEMBERS ATTENDED THE MINUTES OF MEETING HELD
ON 27 April 2015**

S.NO	NAME	DESIGNATION	SIGNATURE
1.	Dr. C.V Reddy	Chairman	
2.	Sri. K. Shashidhar Reddy	Coordinator	
3.	Sri. D. Venkata Srikanth	Co- coordinator	
4.	Sri. G. Chandrasekhar Yadav	Management Member	
5.	Sri. V. Keshava Reddy	Senior staff	
6.	Ms.S. Girija	Senior staff	
7.	Sri. K. Yadaiah	HOD ECE	
8.	Dr. Anita Kalgapurkar	HOD CIVIL	
9.	Dr.R.Appala Naidu	HOD IT	
10.	Dr. D. B. K Kamesh	HOD CSE	
11.	Dr. Venkata Rangaiah	HOD MBA	
12.	Ms.Ch.Laxmi Devender	Local Community Member	
13.	Mr. Sandeep Reddy, (12K81A0480)	Student member	
14.	Mr. B. Abhinav, (09K81A0507)	Alumni Member	
15.	Sri. Mahender Rakasi	Industry Member	
16.	Sri. Ch.Sathi Reddy	Industry Nominee	
17.	Mr.V.Nagendra Kumar	Parent	
18.	Mr.Bheema Raju	Parent	

ACTION TAKEN REPORT

The following actions were taken with respect to the IQAC Meeting reference no. Ref: SMEC/IQAC /2014-15/03 dated 24 January 2015 and will be submitted in next IQAC Meeting for reference.

Sl. No	Points Discussed	Action Taken	Status
1	The committee deliberated on the result analysis of the semester	Results are reviewed	Completed
2	Action plan was discussed to provide remedial measures for the failed students.	Initiated	Completed
3	The amount of participation by students and the success of the social welfare activities were reviewed.	Review Completed	Closed
4	The committee decided to approve permission for faculty to attend outside college Conference Seminars etc.	Permitted	Closed


Coordinator, IQAC

